



General Information for Participants

International Conference on Climate and Environment Change Impact on the Indus Basin Waters

17-18 February 2016

ICIMOD, Kathmandu

www.icimod.org/indus2016

Conference Venue:

The Conference will take place at ICIMOD headquarters in Khumaltar, Kathmandu.

Kanchenjunga Hall

ICIMOD

Khumaltar, Lalitpur

Tel: 977-1-5003222

Fax: 977- 1 5003299, 5003277

Hotel Accommodation and meals:

We have made block bookings at Hotel Himalaya. For sponsored participants, your accommodation will be billed directly to the respective sponsoring institution.

Hotel Himalaya

Sahid Shukra Marg, Kupondole, Lalitpur

Tel: 977-1-5523900

Website: <http://www.hotelhimalaya.com.np/>

Please note that during your stay at the hotel, each individual will be responsible for your incidental charges posted to the room account. This includes any laundry, telephone and internet charges, salon or spa charges, gift shop purchases, room service, etc. and any beverages or meals that you charge to your room from other locations within the hotel.

- The accommodation in Hotel Himalaya is arranged on Bed and Breakfast (B/B) basis.
- Lunch during the workshop is provided at ICIMOD cafeteria.

Registration

Registration will take place on 17 February in front of the Kanchenjunga Hall in ICIMOD from 8:45 - 9:15 AM.

Weather in Kathmandu:

The month of February is the last month of winter in Kathmandu. The average temperature in Kathmandu in February is mild at 12 °C (53.6 °F). Afternoons can be warm with average high temperatures reaching 21 °C (69.8 °F). Overnight temperatures are generally cool with an average low of 3 °C (37.4 °F). In February the average diurnal temperature range/ variation is 18 °C (32.4 °F). It is advisable to carry enough warm clothing. The month of February also experiences less visibility as the weather can be cloudy and foggy.

Air ticket

ICIMOD supported participants are requested to arrange most economical round trip airfare from your country of residence to Kathmandu, Nepal and are requested to inform us about the flight itinerary in advance. For WB and IWMI supported participants, participants are kindly requested to be in touch with respective institutions.

Visa Information

For those of you requiring a visa upon arrival at the airport, please bring with you one passport-sized photograph and US\$25 cash for the visa fee. **Gratis Visa** is available for **SAARC** nationals visiting Nepal for the first time in 2016. We request you to claim Gratis Visa if it is applicable to you.

Reimbursements (ICIMOD sponsored participants only)

The travel cost will be reimbursed after submission of a copy of tickets, boarding pass and original receipts

ICIMOD shall bear en route costs, where necessary as per ICIMOD norms, upon presentation of original bills on the basis of actual hotel costs, airport tax and visa cost. (Please bring photocopies of your passports and air tickets for timely processing)

A travel expense form is enclosed in the workshop material folder which needs to be signed and submitted to Ms. Liza Manandhar / Mr. Govinda Shrestha for reimbursement on the first day of the workshop, for ICIMOD supported participants.

Participants funded by World Bank and IWMI please, keep receipts, etc. as per instructions from the respective sponsoring institutions.

Currency

Facilities for currency exchange are available at the hotel and at banks. Several money exchange centres also exist at various places in Kathmandu. All convertible currencies are accepted. The conversion rate is US\$ 1.00 is ~ USD 105.6 as of 20 January 2016.

Conference Secretariat Contact Numbers:

Contact Number of ICIMOD: +977 1 5003222

- Ms Liza Dali Manandhar 9808547793 <liza.manandhar@icimod.org>
- Mr. Govinda Shrestha 9841276786 <govinda.shrestha@icimod.org>

Shuttle Bus Service:

From 16-19 February, the shuttle bus service will leave from Hotel Himalaya to ICIMOD and back to the hotel. The shuttle bus time table is given below;

Date	Pick up from Hotel Himalaya and drop to ICIMOD	Pick up from ICIMOD to Hotel	Remarks
16 Feb	9.30 am	5 pm to Hotel Himalaya	
17 Feb	8.15 am	5.20 pm to Hotel Yak & Yeti	The buses will depart sharp 8.30pm from Hotel Yak & Yeti back to Hotel Himalaya.
18 Feb	8.30 am	5pm to Hotel Himalaya	
19 Feb	9 am	4.30 pm to Hotel Himalaya	

All participants are requested to be at the hotel lobby 5 min earlier.

Airport Transfers:

Airport pick up and drop services are arranged by Hotel Himalaya and please enquire at the front desk to confirm your departure times.

Kindly send your flight details to Ms. Liza Dali Manandhar, liza.manandhar@icimod.org for the airport transfers so that transport and logistical support can be arranged in advance. For your return journey transport from hotel to the airport will also be provided. You are requested to be ready in the hotel lobby 3 hours before your departure time.

Power Supply/ Plugs:

The electricity supply in Nepal is 220-240 volts AC. The primary socket types are Indian, Europlug. Please carry an appropriate converter plug with you if required.

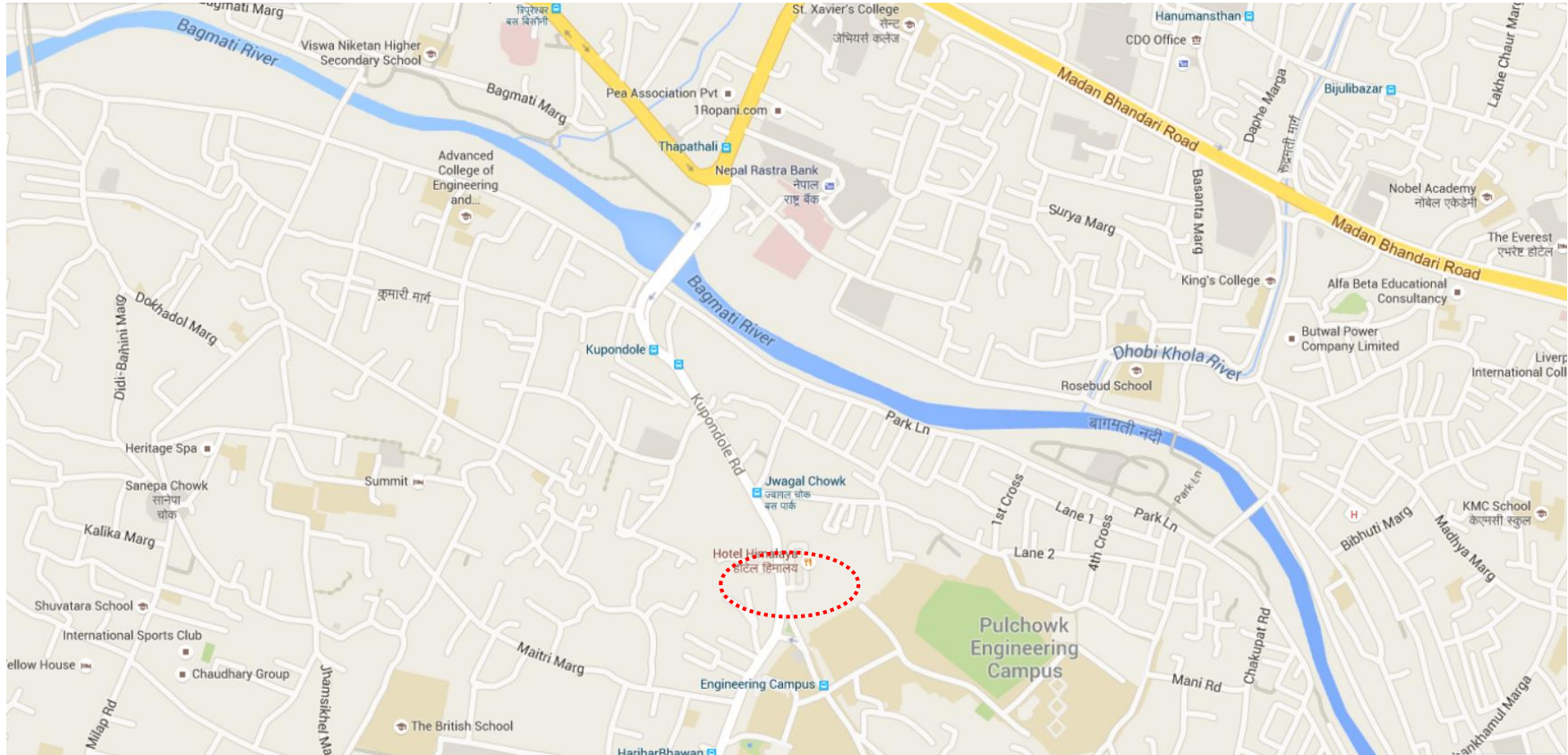
Notes for Presenters:

Please provide your presentation file to Ms. Liza Manandhar/ Mr. Govinda Shrestha in advance. The duration of the presentation will be communicated to you later.

Wish you a fruitful event and enjoyable stay in Kathmandu!!

Location map of Hotel Himalaya

<http://bit.ly/1OaSt6S>



Location map of ICIMOD

<http://bit.ly/1R3Jw3O>

